



Universitatea Națională de Artă Teatrală și Cinematografică I. L. Caragiale  
strada Matei Voievod, nr 75-77, sectorul 2, 021452, București, România  
0720009334 rector@unatc.ro www.unatc.ro

**ADMISSION PROCEDURES FOR THE CITIZENS OF THE EU, EEA  
COUNTRIES AND THE SWISS CONFEDERATION  
BACHELOR'S DEGREE**

The Faculty of Theatre administers 6 (six) specializations / study programs for the first cycle of university studies (BA):

1. PERFORMING ARTS (ACTING)
2. PERFORMING ARTS (PUPPETS-MARIONNETTES)
3. PERFORMING ARTS (DIRECTING)
4. PERFORMING ARTS (CHOREOGRAPHY)
5. STAGE DESIGN
6. THEATROLOGY – THEATRE JOURNALISM

The Faculty of Film administers 6 (six) specializations / study programs for the first cycle of studies (BA):

1. FILM, PHOTOGRAPHY, MEDIA (FILM AND TV DIRECTING)
2. FILM, PHOTOGRAPHY, MEDIA (TV AND FILM CINEMATOGRAPHY)
3. FILM, PHOTOGRAPHY, MEDIA (MULTIMEDIA: EDITING AND SOUND DESIGN)
4. FILM, PHOTOGRAPHY, MEDIA (AUDIOVISUAL COMMUNICATION: SCRIPTWRITING, ADVERTISING MEDIA, FILM STUDIES)
5. FILM, PHOTOGRAPHY, MEDIA (ANIMATION).
6. PHOTOGRAPHY

According to the Romanian legislation, citizens of the EU, EEA countries and the Swiss Confederation may participate in the admission process for all the university study levels, in the same conditions stipulated for the Romanian citizens, after they completed the preparatory year of the Romanian language. Those candidates follow the same calendar and admission criteria as Romanian citizens, including subscription at the faculty, documents, exams or file contests, academic offer (budgeted/self-sponsored places), tuition fees.

### *Admission steps:*

- 1. Recognition of the last study diploma*
- 2. Attending the courses of the Preparatory Year of Romanian Language*
- 3. Registration for admission at the faculty*

*All this steps must be followed by the candidate in the order mentioned above.*

*The candidates must prepare one set of documents for each of the above steps.*

Attending the courses of the Preparatory Year of Romanian Language and graduating the final exam does not guarantee enrollment in the first year of your further studies.

In order to access the Preparatory Year of Romanian Language, citizens of an EU, EEA country and the Swiss Confederation need to request and to obtain the recognition of their pre-university studies obtained abroad. The recognition document will be issued by the Romanian Ministry of Education and it will contain the level, main field of studies and/or specialization compared to the Romanian education system

### **Step 1.**

**Recognition of studies for EU Member States, EEA and Swiss Confederation citizens and their family members, holders of long-term/permanent residency permit in one of the aforementioned states, for admission to undergraduate programmes / Bachelor Studies**

Applications for the recognition of studies can be submitted by mail or express courier to the [Ministry of Education and Research Registration Office](#).

Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00 Friday 09:00-11:00, 12 Spiru Haret street, room 1, District 1, 010176, Bucharest

You can find the online platform of the *National Center for Recognition and Equivalence of Diplomas of the Ministry of Education* in order to obtain the Certificate of Equivalence for Recognition of studies for admission at Bachelor's Degree level at link:

<https://www.cnred.edu.ro/en/recognition-studies-european-citizens-admission-undergraduate-studies-in-Romania>

List of documents for the recognition of studies:

- 1. Application form** (<https://www.cnred.edu.ro/en/recognition-studies-european-citizens-admission-undergraduate-studies-in-Romania> )
- 2. Proof of completion of secondary school** (high school diploma/ Baccalaureate diploma/certificate)
- 3. Birth certificate**
- 4. ID and passport copy** (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);;

**5. Proof of legal name change** (if applicable) – copy for documents in Romanian language / English and certified translation\* in Romanian for other languages;

**6. Proof of protection in Romania – for refugees (if applicable)**

**7. Proof of payment for evaluation fee** – 100 RON. Please find payment options on the link:

<https://www.cnred.edu.ro/en/recognition-studies-european-citizens-admission-undergraduate-studies-in-Romania>

Documents mentioned at no. 2 from countries listed below will be accompanied by the following additional documents – copy for documents in Romanian / English / language and certified translation in Romanian for other languages;

Republic of Moldova – *Certificate of Authenticity from the Ministry of Education of Moldova*, for diplomas issued before 2008

Italy – *provisional certificate of maturita*

Spain – “*Pruebas de Aptitud para el Acceso a la Universidad*, calificación Apto”

Sweden – eligibility certificate issued by *Verket för högskoleservice*

U.S.A. – SAT (Scholastic Aptitude Test) or ACT (American College Testing)

### **Important information!**

Foreign citizens, family members of Romanian citizens, holders of a temporary residence permit, must submit the proof either of an employment contract or of registration as unemployed person in order to benefit, under the law, of equal treatment with Romanian citizens regarding the study enrollment.

Diplomas from Italy, Greece, Spain, Portugal and Cyprus need to bear the Hague Apostille Convention from the authorities of the country that issued the document.

Diplomas issued in countries which are not party to the Haga Convention must be authenticated by the Ministry of Education and the Ministry of Foreign Affairs of the issuing country, and the Embassy of Romania in that country.

The certificate for recognition will be sent to the university or issued to the owner of the study documents / another person empowered by the owner of the study documents.

### **Attention!**

The [Ministry of Education \(National Centre for Diploma Recognition – CNRED\)](#) is free to ask for any further evidence concerning one's studies.

No application is examined if any of the required documents is missing, or if the application form is not filled out correctly.

The evaluation of the recognition file takes approximately 30 working days since the file is registered at the Romanian Ministry of Education. The processing time could be extended in case additional checks are required.

## **Step 2.**

Participation in the admission process is conditioned by having the necessary knowledge of the Romanian language.

In order to acquire the necessary knowledge of the Romanian language, foreign citizens can participate in the admission process to the Romanian language preparatory program within the higher education institutions accredited for the organization of this program.

Our university does not organize the Romanian language preparatory year.

The universities in Bucharest that organize a Romanian language preparatory year are:

- Polytechnic University of Bucharest

<https://international.upb.ro/admission/applying/romanian-language-study-program>

- Technical University of Constructions from Bucharest

- University of Bucharest ( <https://unibuc.ro/international/studenti-internationali/preparatory-year-romanian-language-course-eu-citizens/?lang=en>)

- "Titu Maiorescu" University from Bucharest

- "Dimitrie Cantemir" University from Bucharest

Registration for the preparatory year of the Romanian language takes place in September. For the enrollment calendar and procedure, you will have to consult the website of one of the universities specified above or the website: [studyinromania.gov.ro](http://studyinromania.gov.ro)

## **Step 3.**

After receiving the documents regarding recognition of previous studies, after graduated the **Preparatory Year of Romanian Language**, the candidates will also request the grades recognition, according to the admission criteria.

The grades recognition can be requested through the faculty the candidate applies. Grades recognition is not requested for the Romanian Language Preparatory Year.

The candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams and/or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

Candidates need to upload on the online admission platform together with the graduation certificates the recognition of the studies and the conversion of the grades/final results.

For admission at the university, candidates will prepare a set of documents, according to the admission procedure.

More information about the admission on below link: <https://admitere.unatc.ro>



Universitatea Națională de Artă Teatrală și Cinematografică I. L. Caragiale  
strada Matei Voievod, nr 75-77, sectorul 2, 021452, București, România  
0720009334 rector@unatc.ro www.unatc.ro

## **ADMISSION PROCEDURES FOR THE CITIZENS OF THE EU, EEA COUNTRIES AND THE SWISS CONFEDERATION**

### **MASTER'S DEGREE**

#### **In Romanian Language**

The Faculty of Theatre administers 15 study programmes for the second cycle of university studies (MA) in Romanian language:

1. ACTING ART
2. THEATER PEDAGOGY
3. THEATRE OF ANIMATION
4. THEATER DIRECTING ART
5. STAGE DESIGN
6. CHOREOGRAPHY AND DANCE PERFORMANCE
7. CHOREOGRAPHY ART
8. PLAYWRITING
9. LIGHTNING DESIGN AND SOUND DESIGN IN PERFORMING ARTS
10. THEATROLOGY – CULTURAL MANAGEMENT AND MARKETING
11. ENTREPRENEURSHIP & MANAGEMENT OF THEATER ORGANISATIONS
12. COMMUNITY AND THERAPEUTIC THEATER
13. THEATRE AND PERFORMANCE STUDIES
14. FILM AND TV ACTING
15. APPLIED ART OF ANIMATION THEATRE

The Faculty of Film administers 9 study programmes for the second level of university studies (MA) in Romanian language:

1. FILM DIRECTING
2. FILM CINEMATOGRAPHY
3. FILM SOUND DESIGN
4. ANIMATION FILM
5. SCRIPTWRITING
6. FILM STUDIES
7. DOCUMENTARY FILM
8. FILM PRODUCTION
9. FILM EDITING

Participation in the admission process for the programme in Romanian language is conditioned by having the necessary knowledge of the Romanian language.

In order to acquire the necessary knowledge of the Romanian language, foreign citizens can participate in the admission process to the Romanian language preparatory program within the higher education institutions accredited for the organization of this program. Our university does not organize the Romanian language preparatory year. The universities in Bucharest that organize a Romanian language preparatory year are:

- Polytechnic University of Bucharest

<https://international.upb.ro/admission/applying/romanian-language-study-program>

- Technical University of Constructions from Bucharest

- University of Bucharest(<https://unibuc.ro/international/studenti-internationali/preparatory-year-romanian-language-course-eu-citizens/?lang=en>)

- "Titu Maiorescu" University from Bucharest

- "Dimitrie Cantemir" University from Bucharest

Registration for the preparatory year of the Romanian language takes place in September. For the enrollment calendar and procedure, you will have to consult the website of one of the universities specified above or the website [studyinromania.gov.ro](http://studyinromania.gov.ro).

Citizens of an EU, EEA country and the Swiss Confederation need to request and to obtain the recognition of their Bachelor certificate obtained abroad before they register for admission for Master studies and *before* they completed the preparatory year of the Romanian language. The recognition document will be issued by the Romanian Ministry of Education and will contain the level, main field of studies and/or specialization compared to the Romanian education system.

After receiving the documents regarding the previous studies obtained abroad and grades recognition, the candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

**Recognition of studies for EU Member States, EEA and Swiss Confederation citizens and their family members, holders of long-term/permanent residency permit in one of the aforementioned states, for admission to Master Studies in Romanian language**

Applications for the recognition of studies can be submitted:

by **mail or express courier to the Ministry of Education and Research Registration Office**. Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00 Friday 09:00-11:00, 12 Spiru Haret street, room 1, District 1, 010176, Bucharest

**List of documents for the recognition of studies:**

- 1. Application form**



[\(https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/\)](https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/)

**2. Proof of completion of secondary school** (high school diploma/ **Baccalaureate diploma**/certificate)

**3. Bachelor Diploma**

**4. Academic transcripts/ Diploma Supplement**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

**5. Birth certificate**

**6. ID/ passport copy** (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);

**7. Proof of legal name change** (if applicable) – copy for documents in Romanian language / English and certified translation\* in Romanian for other languages;

**8. Proof of protection in Romania** – for refugees (if applicable)

**9. Proof of payment** for evaluation fee – 100 RON. Please find payment options on the link:

<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>

### **Important information!**

1. Diplomas from Moldova do not need any form of authentication. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be [verified on line](#)) shall be accompanied by a [Certificate of Authenticity from the Ministry of Education of Moldova](#) which shall be submitted, starting on 01.04.2019, in copy;

2. The [Hague Apostille](#) is requested for diplomas from [countries which are parties to the Hague Apostille](#), issued by the [competent authorities](#) in the issuing countries. The Hague Apostille is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus;

3. Diplomas issued in countries which are not parties to the Hague Apostille Convention shall be [authenticated](#) or accompanied by an authentication certificate from by the competent authorities in the issuing countries:

Legalization/Authentication is done by the Ministry of Foreign Affairs from the issuing country, the Embassy/Consular Office of Romania in the issuing country and the Romanian Ministry of Foreign Affairs or by the Ministry of Foreign Affairs in the issuing country, the issuing country's Embassy/Consular Office in Romania and the Romanian Ministry of Foreign Affairs; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country;

Legalization/Authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

**Attention!**

The **Ministry of Education (National Centre for Diploma Recognition – CNRED)** is free to ask for any further evidence concerning one's studies.

No application is examined if any of the required documents is missing, or if the application form is not filled out correctly.

The evaluation of the recognition file takes approximately 30 working days since the file is registered at the Romanian Ministry of Education. The processing time could be extended in case additional checks are required.

After receiving/requesting the recognition of previous studies, graduated preparatory year of the Romanian language (if necessary) and obtaining the grades recognition (if applicable) the candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

The grades recognition can be requested through the faculty the candidate applies. Grades recognition is not requested for the Romanian Language Preparatory Year.

Candidates need to upload on the online admission platform together with the graduation certificates the recognition of the studies and the conversion of the grades/final results.

**Important!** All the documents (certified translations and simple copies) submitted for recognition of studies will remain at the archive of the Ministry of Education.

For admission at the university, candidates will prepare a new set of documents, according to the admission procedure.

More information about the admission on below link: <https://admitere.unatc.ro>





Universitatea Națională de Artă Teatrală și Cinematografică I. L. Caragiale  
strada Matei Voievod, nr 75-77, sectorul 2, 021452, București, România  
0720009334 rector@unatc.ro www.unatc.ro

**ADMISSION PROCEDURES FOR THE CITIZENS OF THE EU, EEA  
COUNTRIES AND THE SWISS CONFEDERATION**  
**MASTER'S DEGREE**  
**In ENGLISH**

The programme of study in which the preparatory year of the Romanian language is not necessary are:

ART OF GAME DESIGN

NEW MEDIA DESIGN

INTERACTIVE TECHNOLOGIES FOR PERFORMING AND MEDIA ARTS

AUDIOVISUAL ARCHIVES: PRESERVATION AND PROGRAMMING

For study programs taught in English language, the candidates must submit International Standardized language proficiency certificate (ex: TOEFL, IELTS, Cambridge) or to submit certificates proving that they have studied at least 4 years in this language or that the official language of their country is also English

Citizens of an EU, EEA country and the Swiss Confederation need to request and to obtain the recognition of their Bachelor certificate obtained abroad before they register for admission for Master studies. The recognition document will be issued by the Romanian Ministry of Education and will contain the level, main field of studies and/or specialization compared to the Romanian education system.

After receiving the documents regarding the previous studies obtained abroad and grades recognition (if applicable), the candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

The grades recognition can be requested through the faculty the candidate applies.

**Recognition of studies for EU Member States, EEA and Swiss Confederation  
citizens and their family members, holders of long-term/permanent residency  
permit in one of the aforementioned states, for admission to Master Studies**

Applications for the recognition of studies can be submitted:

- by mail to the email address [secretariat@unatc.ro](mailto:secretariat@unatc.ro)

Please send all documents scanned in pdf file. Certified translations în romanian language are needed.

- by post to the address of *NATIONAL UNIVERSITY OF THEATRE AND FILM "I.L.CARAGIALE"* , Rectorate (75-77 Matei Voievod Street, 021452, Bucharest, Romania).

Certified translations în romanian language are needed.

- by mail or express courier to the **Ministry of Education and Research Registration Office**. Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00  
Friday 09:00-11:00, 12 Spiru Haret street, room 1, District 1, 010176, Bucharest

## **List of documents for the recognition of studies:**

### **1. Application form**

(<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>)

### **2. Proof of completion of secondary school (high school diploma/ Baccalaureate diploma/certificate)**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

\*according to the Romanian law the certified translation should contain the legalization of a notary public

### **3. Bachelor Diploma**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

### **4. Academic transcripts/ Diploma Supplement**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

### **5. Birth certificate**

simple copy for documents issued in Romanian, English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

**6. ID/ passport copy** (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);

**7. Proof of legal name change** (if applicable) – copy for documents in Romanian language / English and certified translation\* in Romanian for other languages;

**8. Proof of protection in Romania** – for refugees (if applicable)

**9. Proof of payment** for evaluation fee – 100 RON. Please find payment options on the link:

<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>

### **Important information!**

1. Diplomas from Moldova do not need any form of authentication. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be [verified on line](#)) shall be accompanied by a [Certificate of Authenticity from the Ministry of Education of Moldova](#) which shall be submitted, starting on 01.04.2019, in copy;

2. The [Hague Apostille](#) is requested for diplomas from [countries which are parties to the Hague Apostille](#), issued by the [competent authorities](#) in the issuing countries. The Hague Apostille is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus;

3. Diplomas issued in countries which are not parties to the Hague Apostille Convention shall be [authenticated](#) or accompanied by an authentication certificate from by the competent authorities in the issuing countries:

Legalization/Authentication is done by the Ministry of Foreign Affairs from the issuing country, the Embassy/Consular Office of Romania in the issuing country and the Romanian Ministry of Foreign Affairs or by the Ministry of Foreign Affairs in the issuing country, the issuing country's Embassy/Consular Office in Romania and the Romanian Ministry of Foreign Affairs; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country;

Legalization/Authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

### **Attention!**

The [Ministry of Education \(National Centre for Diploma Recognition – CNRED\)](#) is free to ask for any further evidence concerning one's studies.

No application is examined if any of the required documents is missing, or if the application form is not filled out correctly.

The evaluation of the recognition file takes approximately 30 working days since the file is registered at the Romanian Ministry of Education. The processing time could be extended in case additional checks are required.

**Important!** All the documents (certified translations and simple copies) submitted for recognition of studies will remain at the archive of the Ministry of Education.

For admission at the university, candidates will prepare a new set of documents, according to the admission procedure.

After receiving the documents regarding recognition of previous studies the candidates will also request the grades recognition, according to the admission criteria.

The grades recognition can be requested through the faculty the candidate applies.

The candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams and/or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

Candidates need to upload on the online admission platform together with the graduation certificates the recognition of the studies and the conversion of the grades/final results.

For admission at the university, candidates will prepare a set of documents, according to the admission procedure.

More information about the admission on below link: <https://admitere.unatc.ro>



Universitatea Națională de Artă Teatrală și Cinematografică I. L. Caragiale  
strada Matei Voievod, nr 75-77, sectorul 2, 021452, București, România  
0720009334 rector@unatc.ro www.unatc.ro

## **ADMISSION PROCEDURES FOR THE CITIZENS OF THE EU, EEA COUNTRIES AND THE SWISS CONFEDERATION PhD**

Admission is organized on two fields of study: *THEATRE PERFORMING ARTS* respectively *FILM AND MEDIA*.

According to the Romanian legislation, citizens of the EU, EEA countries and the Swiss Confederation may participate in the admission process for all the university study levels, in the same conditions stipulated for the Romanian citizens, after they completed the preparatory year of the Romanian language - in the case of doctoral university studies conducted in the Romanian language.

For study programs taught in English language, the candidates must submit International Standardized language proficiency certificate (ex: TOEFL, IELTS, Cambridge) or to submit certificates proving that they have studied at least 4 years in this language or that the official language of their country is also English.

The candidates follow the same calendar and admission criteria as Romanian citizens, including subscription at the faculty, documents, exams or file contests, academic offer (budgeted/self-sponsored places), tuition fees.

*Admission steps:  
Romanian language*

- 1. Recognition of the last study diploma*
- 2. Attending the courses of the Preparatory Year of Romanian Language*
- 3. Registration for admission at the faculty*

*All this steps must be followed by the candidate in the order mentioned above.*

*The candidates must prepare one set of documents for each of the above steps.*

*Attending the courses of the Preparatory Year of Romanian Language and graduating the final exam does not guarantee enrollment in the first year of your further studies.*

In order to access the Preparatory Year of Romanian Language, citizens of an EU, EEA country and the Swiss Confederation need to request and to obtain the recognition of their Master studies obtained abroad. The recognition document will be issued by the Romanian Ministry of Education and it will contain the level, main field of studies and/or specialization compared to the Romanian education system

### **Step 1.**

**Recognition of studies for EU Member States, EEA and Swiss Confederation citizens and their family members, holders of long-term/permanent residency permit in one of the aforementioned states, for admission to PhD.**

Applications for the recognition of studies can be submitted:

by **mail or express courier to the Ministry of Education and Research Registration Office**. Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00 Friday 09:00-11:00, 12 Spiru Haret street, room 1, District 1, 010176, Bucharest

### **List of documents for the recognition of studies:**

#### **1. Application form**

<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>

#### **2. Proof of completion of secondary school (high school diploma/ Baccalaureate diploma/certificate)**

#### **3. Bachelor Diploma**

#### **4. Academic transcripts/ Diploma Supplement**

#### **5. Master Degree and Diploma Supplement**

#### **6. Birth certificate**

**7. ID/ passport copy** (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);

**8. Proof of legal name change** (if applicable) – copy for documents in Romanian language / English and certified translation\* in Romanian for other languages;

**9. Proof of payment** for evaluation fee – 100 RON. Please find payment options on the link:

<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>

### **Important information!**

1. Diplomas from Moldova do not need any form of authentication. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be [verified on line](#)) shall be accompanied by a [Certificate of Authenticity from the Ministry of Education of Moldova](#) which shall be submitted, starting on 01.04.2019, in copy;



2. The [Hague Apostille](#) is requested for diplomas from [countries which are parties to the Hague Apostille](#), issued by the [competent authorities](#) in the issuing countries. The Hague Apostille is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus;
3. Diplomas issued in countries which are not parties to the Hague Apostille Convention shall be [authenticated](#) or accompanied by an authentication certificate from by the competent authorities in the issuing countries:

Legalization/Authentication is done by the Ministry of Foreign Affairs from the issuing country, the Embassy/Consular Office of Romania in the issuing country and the Romanian Ministry of Foreign Affairs or by the Ministry of Foreign Affairs in the issuing country, the issuing country's Embassy/Consular Office in Romania and the Romanian Ministry of Foreign Affairs; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country;

Legalization/Authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

### **Attention!**

The [Ministry of Education \(National Centre for Diploma Recognition – CNRED\)](#) is free to ask for any further evidence concerning one's studies.

No application is examined if any of the required documents is missing, or if the application form is not filled out correctly.

The evaluation of the recognition file takes approximately 30 working days since the file is registered at the Romanian Ministry of Education. The processing time could be extended in case additional checks are required.

### **Step 2.**

Participation in the admission process is conditioned by having the necessary knowledge of the Romanian language.

In order to acquire the necessary knowledge of the Romanian language, foreign citizens can participate in the admission process to the Romanian language preparatory program within the higher education institutions accredited for the organization of this program.

Our university does not organize the Romanian language preparatory year.

The universities in Bucharest that organize a Romanian language preparatory year are:

- Polytechnic University of Bucharest

<https://international.upb.ro/admission/applying/romanian-language-study-program>

- Technical University of Constructions from Bucharest

- University of Bucharest ( <https://unibuc.ro/international/studenti-internationali/preparatory-year-romanian-language-course-eu-citizens/?lang=en>)

- "Titu Maiorescu" University from Bucharest

- "Dimitrie Cantemir" University from Bucharest

Registration for the preparatory year of the Romanian language takes place in September. For the enrollment calendar and procedure, you will have to consult the website of one of the universities specified above or the website: [studyinromania.gov.ro](http://studyinromania.gov.ro)

### **Step 3.**

After receiving the documents regarding recognition of previous studies, after graduated the **Preparatory Year of Romanian Language**, the candidates will also request the grades recognition, according to the admission criteria.

The grades recognition can be requested through the faculty the candidate applies. Grades recognition is not requested for the Romanian Language Preparatory Year.

The candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams and/or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

All candidates will apply **ONLINE**, through the online admission platform 2BitsEdu.

Candidates need to upload on the online admission platform together with the graduation certificates the recognition of the studies and the conversion of the grades/final results.

For admission at the university, candidates will prepare a set of documents, according to the admission procedure.

More information about the admission on below link: <https://admitere.unatc.ro>

The application file of foreign citizens contains the following:

- a) birth certificate - copy and certified translation in Romanian;
- b) copy of the document certifying permanent residence abroad;
- c) copy of the passport (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);
- d) copy and certified translation into Romanian of the baccalaureate diploma, authenticated by the relevant authorities in the issuing country;
- e) copy and certified translation into Romanian of the Bachelor diploma, authenticated by the competent authorities of the issuing country;
- f) copy and certified translation into Romanian of the Master's degree, authenticated by the competent authorities of the issuing country;
- g) transcripts/diploma supplements (for Bachelor diploma and for Master's degree) - copies and certified translations in Romanian, related to the studies carried out;
- h) graduation certificate of the Romanian language preparatory year;
- i) the medical certificate issued in the country of residence, certifying that the person who is going to enroll in studies does not suffer from contagious diseases or other ailments incompatible with university studies, translated into Romanian;

- j) proof of name change (if applicable) - copy and certified translation in Romanian;
- k) copy and certified translation into Romanian of the identity document;
- l) Letter of acceptance to studies issued by the Romanian Ministry of Education, Directorate of International Relations and European Affairs;
- m) Authenticity statement;
- n) Consent for processing personal data;
- o) receipt attesting the payment of the non-refundable processing fee.

The application file will be completed with:

- List of works (artistic theater/cinematography and media creations, articles published in specialized magazines, scientific communications, reports, published books, etc.);
- Curriculum Vitae (Europass format);
- The research project regarding the novelty, originality and usefulness of the theme:

The research project will be uploaded to the platform and sent electronically to the email address: [doctorat@unatc.ro](mailto:doctorat@unatc.ro). It will be saved like this: name\_surname\_project\_research\_film/theatre

The research project must also contain the proposed research methods used and have the following description:

1. cover page;
2. research project text, developed according to the following coordinates by drafting:
  - a. size: minimum 5, maximum 8 pages;
  - b. font: Times New Roman 12, at 1.5 lines;
  - c. footnotes;
3. bibliography (proposal)

*Admission steps:*

*English language*

For study programs taught in English language, the candidates must submit International Standardized language proficiency certificate (ex: TOEFL, IELTS, Cambridge, Trinity College) or to submit certificates proving that they have studied at least 4 years in this language or that the official language of their country is also English

### **Step 1.**

**Recognition of studies for EU Member States, EEA and Swiss Confederation citizens and their family members, holders of long-term/permanent residency permit in one of the aforementioned states, for admission to PhD Studies**

Applications for the recognition of studies can be submitted:

- by mail to the email address [secretariat@unatc.ro](mailto:secretariat@unatc.ro)

Please send all documents scanned in pdf file. Certified translations în romanian language are needed.

- by post to the address of **NATIONAL UNIVERSITY OF THEATRE AND FILM "I.L.CARAGIALE"** , Rectorate (75-77 Matei Voievod Street, 021452, Bucharest, Romania).

Certified translations în romanian language are needed.

- by **mail or express courier to the Ministry of Education and Research Registration Office**. Public Hours: Monday-Thursday 09:00-11:00, 14:00-16:00  
Friday 09:00-11:00, 12 Spiru Haret street, room 1, District 1, 010176, Bucharest

## **List of documents for the recognition of studies:**

### **1. Application form**

(<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>)

### **2. Proof of completion of secondary school (high school diploma/ Baccalaureate diploma/certificate)**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

\*according to the Romanian law the certified translation should contain the legalization of a notary public

### **3. Bachelor Diploma**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

### **4. Academic transcripts/ Diploma Supplement**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

### **5. Master Degree and Diploma Supplement**

simple copy for documents issued in Romanian/ English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

### **6. Birth certificate**

simple copy for documents issued in Romanian, English language

simple copy and certified translation\* in Romanian language for documents issued in other languages;

**7. ID/ passport copy** (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);

**8. Proof of legal name change** (if applicable) – copy for documents in Romanian language / English and certified translation\* in Romanian for other languages;

**9. Proof of payment** for evaluation fee – 100 RON. Please find payment options on the link:

<https://cnred.edu.ro/en/recognition-of-the-studies-graduated-by-eu-citizens-required-for-admission-in-a-romanian-higher-education-institution-at-the-master-doctorate-level/>

**Important information!**

1. Diplomas from Moldova do not need any form of authentication. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be [verified on line](#)) shall be accompanied by a [Certificate of Authenticity from the Ministry of Education of Moldova](#) which shall be submitted, starting on 01.04.2019, in copy;

2. The [Hague Apostille](#) is requested for diplomas from [countries which are parties to the Hague Apostille](#), issued by the [competent authorities](#) in the issuing countries. The Hague Apostille is requested for diplomas from Italy, Greece, Spain, Portugal and Cyprus;

3. Diplomas issued in countries which are not parties to the Hague Apostille Convention shall be [authenticated](#) or accompanied by an authentication certificate from by the competent authorities in the issuing countries:

Legalization/Authentication is done by the Ministry of Foreign Affairs from the issuing country, the Embassy/Consular Office of Romania in the issuing country and the Romanian Ministry of Foreign Affairs or by the Ministry of Foreign Affairs in the issuing country, the issuing country's Embassy/Consular Office in Romania and the Romanian Ministry of Foreign Affairs; for countries where Romania does not have a diplomatic mission or countries which do not have diplomatic missions in Romania, the study documents shall be legalized by the Ministry of Education and the Ministry of Foreign Affairs from the issuing country;

Legalization/Authentication exemption is allowed under the law of an international treaty to which Romania is party or on a reciprocity basis.

**Attention!**

The [Ministry of Education \(National Centre for Diploma Recognition – CNRED\)](#) is free to ask for any further evidence concerning one's studies.

No application is examined if any of the required documents is missing, or if the application form is not filled out correctly.

The evaluation of the recognition file takes approximately 30 working days since the file is registered at the Romanian Ministry of Education. The processing time could be extended in case additional checks are required.

**Step 2.**

After receiving the documents regarding recognition of previous studies the candidates will also request the grades recognition, according to the admission criteria.

The grades recognition can be requested through the faculty the candidate applies. Grades recognition is not requested for the Romanian Language Preparatory Year.

The candidates will participate in the admission process in the same conditions as the Romanian citizens, including the submission of the application file, requested documents for admission at the faculty, exams and/or file contests, academic offer (budgeted/self-sponsored places), tuition fee.

All candidates will apply **ONLINE**, through the online admission platform 2BitsEdu.

Candidates need to upload on the online admission platform together with the graduation certificates the recognition of the studies and the conversion of the grades/final results.

For admission at the university, candidates will prepare a set of documents, according to the admission procedure.

More information about the admission on below link: <https://admitere.unatc.ro>

The application file of foreign citizens contains the following:

- a) birth certificate - copy and certified translation in Romanian;
- b) copy of the document certifying permanent residence abroad;
- c) copy of the passport (the first 3 pages of the passport valid for at least 6 months from the start of the requested study program);
- d) copy and certified translation into Romanian of the baccalaureate diploma, authenticated by the relevant authorities in the issuing country;
- e) copy and certified translation into Romanian of the Bachelor diploma, authenticated by the competent authorities of the issuing country;
- f) copy and certified translation into Romanian of the Master's degree, authenticated by the competent authorities of the issuing country;
- g) transcripts/diploma supplements (for Bachelor diploma and for Master's degree) - copies and certified translations in Romanian, related to the studies carried out;
- h) graduation certificate of the Romanian language preparatory year;
- i) the medical certificate issued in the country of residence, certifying that the person who is going to enroll in studies does not suffer from contagious diseases or other ailments incompatible with university studies, translated into Romanian;
- j) proof of name change (if applicable) - copy and certified translation in Romanian;
- k) copy and certified translation into Romanian of the identity document;
- l) Letter of acceptance to studies issued by the Romanian Ministry of Education, Directorate of International Relations and European Affairs;
- m) Authenticity statement;
- n) Consent for processing personal data;
- o) receipt attesting the payment of the non-refundable processing fee.

The application file will be completed with:



- List of works (artistic theater/cinematography and media creations, articles published in specialized magazines, scientific communications, reports, published books, etc.);
- Curriculum Vitae (Europass format);
- The research project regarding the novelty, originality and usefulness of the theme:

The research project will be uploaded to the platform and sent electronically to the email address: doctorat@unatc.ro. It will be saved like this: name\_surname\_project\_research\_film/theatre

The research project must also contain the proposed research methods used and have the following description:

1. cover page;
2. research project text, developed according to the following coordinates by drafting:
  - a. size: minimum 5, maximum 8 pages;
  - b. font: Times New Roman 12, at 1.5 lines;
  - c. footnotes;
3. bibliography (proposal)

